

## MEETING MINUTES

### Merit Board July 11, 2008

<b>1.0:</b> <b><u>Call to Order 10:20 am</u></b>	A regular meeting of the Merit Board was held at Maricopa City Hall (45145 W Madison Avenue; Maricopa, AZ). The meeting was called to order at 10:20 am.
<b>2.0: <u>Roll Call</u></b>	Present for the meeting were Board Chairperson Micki Schroeder and Board Secretary Clifford Reedy. Also present was Karen Shaffer, City of Maricopa liaison to the Board.
<b>3.0: Minutes</b>	Draft Minutes from the Board's meeting of May 5, 2008 were read by the Board members. Ms. Schroeder moved to approve the Minutes as written. Mr. Reedy seconded the motion.  Draft Minutes of the Board's May 5 meeting were formally approved by unanimous vote.
<b>Agenda Item 4.1:</b> <b><u>Policy Alternates</u></b>	The Board discussed developing a draft proposal for amendment to the City of Maricopa Personnel Policies and Procedures that would provide for temporary ad hoc seating and service on the Board at any Appeal Hearing by one (1) or two (2) alternates in the event of the unavailability of one (1) or two (2) full-time seated members of the Board.  Any draft amendment proposal should provide for recruitment of alternates to serve as needed in an ad hoc temporary capacity as members of the Appeal Board at any scheduled Appeal Hearing.  Any draft amendment proposal would provide for appointment by vote of the City Council of up to two (2) applicants deemed qualified by the City Council to serve as ad hoc Appeal Board members at any scheduled Appeal Hearing for which two (2) or fewer regularly seated full-time members of the Merit Board would be unavailable to participate.  Board Secretary was charged with preparing a draft proposal for consideration at the Board's next regularly scheduled meeting. Chairperson Schroeder moved to table the matter until the Board's next scheduled meeting.  Motion was seconded by the Secretary and passed unanimously.
<b>Agenda Item 4.2:</b> <b><u>Procedure Draft Reading</u></b>	Secretary Reedy read a draft proposal for Appeal Hearing procedures to be adopted by the Board.  The Board discussed the draft proposal and revisions.  Secretary Reedy was charged with incorporating suggested revisions to the draft for reconsideration by the Board at its next regularly scheduled meeting.



	<p>Chairperson Schroeder moved to table the matter until the Board's next scheduled meeting.</p> <p>Motion was seconded by the Secretary and passed unanimously.</p>
<b><u>Agenda Item 4.3: Old Business</u></b>	<p>Recruitment for a candidate to fill the existing Merit Board vacancy. Liaison Shaffer noted that she had received one formal application for the Merit Board vacancy.</p> <p>Liaison Shaffer noted that a former member of the Board who had resigned her position due to other commitments had informally expressed interest in reapplying, but no formal application had yet been received.</p>
<b><u>Agenda Item 5.0: Call to the Public</u></b>	<p>No members of the general public attended the meeting in response to formal posting notice of the meeting agenda.</p> <p>In an unofficial capacity, Ms. Shaffer noted that she had heard suggestion that the Board hear disputes concerning interpretation, application and compliance with certain Memoranda of Understanding between the City of Maricopa and Police and Fire Department representatives.</p> <p>Chairperson Schroeder expressed concern that any such involvement by the Merit Board could present a conflict, especially in view of the fact that the Board Chairperson's duties already include membership on the Public Safety Board.</p> <p>Secretary Reedy expressed concern that interpretation of a contract such as a Memorandum of Understanding would be a legal matter that should not be decided by lay persons.</p> <p>Both the Chairperson and Secretary expressed concerns that the additional demands of such a function could limit public interest in applying for Board membership, or exceed the committed time capacity of the existing Board members.</p> <p>The Board did not give the issue standing beyond informal discussion unless or until such matter be brought to the formal attention of the Board.</p> <p>The Board and Liaison discussed their mutual availability for subsequent meetings. Next (fourth) meeting was set for July 23 at 10:00 a.m. and the next thereafter (fifth) August 13 at 5:00 p.m.</p> <p>Secretary Reedy was charged with drafting an agenda for the scheduled meeting of July 23.</p>
<b><u>Agenda Item 6.0: Adjournment 11:35 am</u></b>	<p>On motion by the Secretary and second by the Chairperson, the meeting was adjourned at 11:35 a.m.</p>

